

## **Discovery Community School**

Steering Meeting

6/5/08

Attendees: Diane J, Pete S, Toby M, Shannon B, Dawn G, Christi D, Pauline T, Patty R, Mark Ba., Mark Bl. and Marc B.

Shannon called the meeting to order at 6:52.

**Principal's Report:** Toby has accepted a position with the district as eLearning & Instructional Technology Coordinator. He will start that position in July and Mark Bl. will take on the principal for Sandburg/DCS for the 2008-9 school year. Mark stated that never did he think he would be principal of Sandburg/DCS and he is grateful for the opportunity. Congratulations were given to both and a Big Thank You for a great year.

**Head Teacher's Report:** No report

**Treasurer's Report:** Mark has transferred everything over to Sara S otherwise he has nothing to report. **Action Item:** Sara to organize switch of bank signatures before June 23<sup>rd</sup>. **Action Item:** Mark to find out EAS' insurance carrier to see if we can lower our insurance cost.

**Volunteer Report:** One family has not met the required hours for the school year as yet. They are working hard with only 6 hours left to complete and plans are to do so by Field Day.

### **Committee Reports:**

**Enrichment:** No report

**Finance/Grant writing:** No report

**Community Outreach:** No report

**Community Building:** Shannon brought up Fall Event for next year. We haven't had anyone sign up for this coming year. How do we simplify to get parents involved yet keep educational to keep kids involved? **Action Item:** Pauline to send email including next year's new families that next year's fall event will be at St. Edward's park and requesting someone to step up to providing educational activities. **Action Item:** Dawn/Diane to reserve St. Edward gym and check out the Learning Center.

**Communications:** Dawn brought up that the district has said that all schools will move to a standardized website. DCS just updated it's website which will make it easier to move to this new district standardized website. Mark Ba. has signed on as Communications Coordinator next year. Dawn would like a ad-hoc committee to meet this summer to help migrate text from current website to this new website and any

training that the district will have. The new website uses Sharepoint which has the capability to do email and forms. This may mean we can use this instead of Parent Organizer in the future.

**Other Business:**

Shannon brought up that families have asked about why siblings are not listed on the roster. Discussion was in the future to have another column(s) to put this information if offered to have family picture, list all children and family activities they enjoy.

Also Information Night next year is a different date from committee night and will be held in February in the gym. A committee will be formed to work with the teachers to see what needs to happen to have a successful night, including an updated power point and classroom tour.

**Action Item Follow-Ups:**

Completed Diane Ask Janet to add a line for email address on the application.

Completed Marc/  
Anne Find formula for calculating graduation costs.

Meeting adjourned at 8:29.